

Schedule A – Permit and Service Fees
(As Amended to 2026 – Section 18 of By-law 2021-0019)

		2026 Rate	
MINIMUM PERMIT FEE			
1	Part 9 Residential	\$184	Flat rate
2	Other	\$304	Flat rate
CONSTRUCTION PERMITS			
1	Group A Occupancy Classification		
a	New	\$1.97	per ft ²
b	Shell Only	\$1.48	per ft ²
c	Interior Renovation	\$1.58	per ft ²
d	Portable Classroom, each	\$757	Flat rate
2	Group B Occupancy Classification		
a	New	\$1.97	per ft ²
b	Shell Only	\$1.48	per ft ²
c	Interior Renovation	\$1.58	per ft ²
3	Group C Occupancy Classification		
a	House, new and addition	\$1.95	per ft ²
b	House, new <i>Certified Model</i>	\$1.76	per ft ²
c	House, interior renovation	\$1.20	per ft ²
d	Other Residential, new and addition	\$2.25	per ft ²
e	Other Residential, interior renovation	\$1.20	per ft ²
f	Accessory Building, new and addition, 1 storey not greater than 592ft ² building area no mechanical	\$194	Flat rate
g	Accessory Building, other, no mechanical (see also	\$0.68	per ft ²
h	Deck, new and addition, each	\$194	Flat rate
i	Roof Structure/Carport, each	\$194	Flat rate
j	Foundation Repair, weeping tile, damp proof, etc.	\$456	Flat rate
k	Foundation/Basement, new or replacement	\$1.07	per ft ²
l	Slab/Crawl Space, new or replacement	\$1.07	per ft ²
m	Move/Relocate House, building area	\$1.81	per ft ²
n	Prefabricated House, building area	\$1.81	per ft ²
4	Group D Occupancy Classification		
a	New	\$1.84	per ft ²
b	Shell Only	\$1.38	per ft ²
c	Interior Renovation	\$1.54	per ft ²
5	Group E Occupancy Classification		
a	New	\$1.84	per ft ²
b	Shell Only	\$1.38	per ft ²
c	Interior Renovation	\$1.54	per ft ²
6	Group F Occupancy Classification		
a	New	\$1.52	per ft ²
b	Shell Only	\$1.31	per ft ²
c	Interior Renovation	\$0.73	per ft ²

		2026 Rate	
7	Farm Building		
a	New or Addition, strip or pier foundation*	\$0.34	per ft ²
b	Fabric, Pole Barn or Unenclosed/Covered <i>Building</i> *	\$0.31	per ft ²
c	Renovation/Alteration to existing*	\$0.31	per ft ²
d	Manure Storage	\$488	Flat rate
e	Silo/Grain Bin, each	\$376	Flat rate
*	Applicable to all farm <i>building</i> permits	\$34	per trapped plumbing fixture
8	Tents and Temporary Buildings		
a	Tent, one	\$334	Flat rate
b	Additional Tent(s), each	\$92	Flat rate
c	Portable Structure/Trailer, each	\$456	Flat rate
9	Sewage system		
a	Class 4, new and replacement	\$1587	Flat rate
b	Class 4, tank or leaching bed only	\$663	Flat rate
c	Class 5, new	\$1482	Flat rate
d	Class 5, replacement or repair	\$663	Flat rate
e	Test hole/percolation inspection service	\$163	Flat rate
	CONDITIONAL PERMITS		
10			
a	Conditional <i>Permit</i> Application and Agreement	\$757	Flat rate
b	Conditional <i>Permit</i> Security Deposit, except single family dwellings within an un-assumed plan of subdivision, unless otherwise required by the Chief Building Official	Construction value or as determined by the CBO	
	CHANGE OF USE PERMITS		
11			
a	Part 9 Residential	\$757	Flat rate
b	Other	\$757, up to 2hrs review time plus \$184/hr	
	DEMOLITION PERMITS		
12			
a	Part 9 Residential Building, each building	\$304	Flat rate
b	Part 9 Residential Accessory Buildings, up to two	\$184	Flat rate
c	Each additional building under same permit as 12.a. or 12.b.	\$77	Flat rate
d	Other, each building	\$1210	Flat rate

		2026 Rate	
ADDITIONAL FEES FOR ALL CONSTRUCTION PERMITS			
13			
a	Solid Fuel Burning Appliance, each	\$456	Flat rate
b	Underpinning, per linear ft.	\$15.39	per ft
STAND-ALONE WORK PERMITS			
14			
a	Fixture/Appliance/ Equipment, per device	\$32	per device
b	HVAC, replacement	\$357	Flat rate
c	Fire Safety System, alarm, sprinkler, standpipe	\$1921	Flat rate
d	Electromagnetic locking device, each	\$108	per device
e	Site Service, sewers and water service	\$123	Per 90ft of pipe or trench
f	Commercial Hood, each	\$636	Flat rate
g	Dust Collection System	\$636	Flat rate
h	Spray Booth, each	\$636	Flat rate
i	Exterior Basement Entrance Stair, added to existing,	\$681	Flat rate
OTHER PERMITS			
15	Designated Structures		
a	Tower, Antennae	\$456	Flat rate
b	Sign, freestanding	\$456	Flat rate
c	Retaining Wall, face ft ²	\$2.91	per ft ²
16	Miscellaneous		
a	Solar Collector Array, "House" building	\$184	Flat rate
b	Solar Collector Array, other	\$531	Flat rate
c	Sign, on building	\$341	Flat rate
d	Other Permit Services, fee	\$18.12	per \$1,000 of const. value
ADMINISTRATION			
17	Administration		
a	Re-inspection and follow up of Defective or Incomplete or remedial work	\$190	Flat rate
b	Issuance of Order/Deficiency Report	\$456	Flat rate
c	Issuance of a Summons or search warrant, plus Legal Expenses	\$456 + expenses	Flat rate
d	Registration of an Ontario Building Code Order or Conditional Permit Agreement on Title, includes	\$850	Flat rate
e	All additional expenses incurred by the Town (ie. legal, peer review, etc.)	As billed, + 15%	
f	Deferral of Revocation of an Issued Permit	\$122	Flat rate
g	Transfer of Permit	\$92	Flat rate
h	After Hours Inspection, per hour, min. 2 hrs	\$184	per hr
i	Revision to Permit , Application or Certified Model , per hour, min. 1 hr	\$184	per hr
j	Occupancy Deposit, house	\$456	Flat rate
k	Occupancy Deposit, other	\$1058	Flat rate
l	Demolition Deposit, all buildings with plumbing	\$456	Flat rate

		2026 Rate	
18	Additional Services		
a	<i>Certified House Model</i> , plan review only	\$984	Flat rate
b	Occupant Load, inspection and report	\$228	Flat rate
c	<i>Alternative Solution</i> Review, each	\$726	Flat rate
d	Letter of Compliance – <i>sewage system</i> , report only	\$115	Flat rate
e	<i>Sewage System</i> Inspection and Report for Planning	\$304	Flat rate
f	Search and e-copy of documents (ie. survey, drawings,		
g	i. Up to 11"x17", each page	\$31 + \$0.25/page	
h	ii. Larger than 11"x17", each page	\$62 + \$6.02/page	
i	iii. E-copy of electronic drawing files, where	\$31	each set
i	Property Information Report	\$395	per request
k	Building/Zoning Information Package		
l	i. Residential accessory structure/reno	\$62	per request
m	ii. New house/addition, min.	\$184	per request
n	iii. <i>Other</i>	\$115	per request
19	Maintenance Inspection Program		
a	Phase 1 Inspection	\$153	Flat rate
b	Issuance of an Order to Comply pursuant to a maintenance inspection	\$456	Flat rate