

THE CORPORATION OF THE TOWN OF GEORGINA  
IN THE  
REGIONAL MUNICIPALITY OF YORK  
COMMITTEE OF ADJUSTMENT

**MINUTES**

**2008-June-30  
7:34 P.M.**

**1. ROLL CALL:**

The Assistant Secretary-Treasurer gave the roll call and the following Members were present:

Stephen Pallett, Chairperson    Danny Wheeler, Member  
Karen Whitney, Member        Donald Rae, Member

**2. DECLARATION OF PECUNIARY INTEREST:**

None.

**3. EXPLANATION OF HEARING PROCEDURE:**

Stephen Pallett, Chairperson explained to the public in attendance, the procedure to obtain a copy of any decision made by the Committee tonight.

**4. REQUESTS FOR DEFERRAL OR WITHDRAWAL:**

None.

**5. APPLICATIONS FOR MINOR VARIANCE:**

**5.1 Application P410820  
(Deferred from June 16, 2008)**

**THOMPSON, FLORENCE**  
22 Kalevi Road  
Plan 544, Lot 123  
Roll No. 021-143

Ms. Florence Thompson introduced herself and advised that she has applied for a Minor Variance application for a detached garage with a reduced front yard setback.

The Assistant Secretary-Treasurer read the following correspondence:

- The comments of the Planner as outlined in Report No. PB-2008-0074.

- E-mail from Deborah Buck, Manager of Building and Chief Building Official received June 4, 2008.
- E-mail from David Jones, On Site Sewage Inspector received June 4, 2008.
- Memorandum from Joseph Costanza, Civil Technologist received June 10, 2008.
- Revised memorandum from Joseph Costanza, Civil Technologist received June 19, 2008.
- E-mail from Cathy Hillier, Senior Tax & Water Collection Clerk received May 29, 2008.
- E-mail from Brock McDonald, Manager of Policy & Development Leisure Services Department received May 29, 2008.
- E-mail from Bill O'Neill, Fire Chief received May 29, 2008.
- E-mail from Pamela Hunt, By-law Secretary received June 4, 2008.

There were no other persons in attendance with an interest in this application.

Ms. Thompson agreed with all the comments read.

Moved by Don Rae

Seconded by Karen Whitney

**A. THAT MINOR VARIANCE APPLICATION P410820, TO REQUEST RELIEF FROM SECTION 5.1 (b) TO TO PERMIT THE CONSTRUCTION OF A DETACHED GARAGE IN THE FRONT YARD HAVING A FRONT YARD SETBACK OF 1.82 METRES, AS SHOWN ON SCHEDULE '1', ATTACHED TO THE DECISION, IS HEREBY APPROVED, SUBJECT TO THE FOLLOWING TERM:**

**(I) THAT THE CEDAR HEDGE NOTED IN CONDITION (1) BELOW BE MAINTAINED AND PROTECTED.**

**B. APPROVAL OF THE ABOVE NOTED MINOR VARIANCE SHALL BE SUBJECT TO FULFILLMENT OF THE FOLLOWING CONDITIONS:**

**1. SUBMISSION TO THE SECRETARY-TREASURER OF WRITTEN CONFIRMATION FROM THE PLANNING DIVISION THAT THE APPLICANT HAS SUBMITTED AN ONTARIO LAND SURVEY/REPORT FOR THE SUBJECT PROPERTY INDICATING THE LOCATION OF THE CEDAR HEDGE IN RELATION TO THE FRONT LOT LINE.**

**2. ALL CONDITIONS MUST BE SATISFIED WITHIN ONE (1) YEAR OF THE DATE OF THE NOTICE OF THE DECISION.**

Carried.....

Stephen Pallett, Chairperson advised those in attendance of the 20 day appeal period.

**5.2 Application P410825**

**WELSH, PETER & DIANE**  
10246 Old Shiloh Road  
Concession 2(G), Part Lot 22  
Roll No. 022-960

Mr. Peter Welsh and Mrs. Diane Welsh were in attendance. Mr. Welsh advised that they purchased the property in 2001 with the intention of breeding standard poodles and operating a kennel. He noted that in 2005 they applied for two minor variances to expand the kennel, which were both approved. He explained that there is a need to expand as the poodle business has grown and is proposing to add a school portable 24 feet by 32 feet. Mr. Welsh said that they currently employ many staff from the Pefferlaw and Udora area.

The Assistant Secretary-Treasurer read the following correspondence:

- The comments of the Planner as outlined in Report No. PB-2008-0075.
- E-mail from Deborah Buck, Manager of Building and Chief Building Official received June 12, 2008.
- E-mail from David Jones, On Site Sewage Inspector received June 17, 2008.
- Memorandum from Michael Baskerville, Engineering Manager, received June 30, 2008.
- E-mail from Cathy Hillier, Senior Tax & Water Collection Clerk received June 12, 2008.
- E-mail from Brock McDonald, Manager of Policy & Development Leisure Services Department received June 16, 2008.
- E-mail from Bill O'Neill, Fire Chief received June 16, 2008.
- E-mail from Pamela Hunt, By-law Secretary received June 4, 2008.

There were no other persons in attendance with an interest in this application.

Mr. Welsh confirmed that he has spoken to the building department with regards to their concerns and advised that it is being looked after.

Moved Karen Whitney

Sec. Donald Rae

**THAT NO FURTHER NOTICE IS REQUIRED TO AMEND THE APPLICATION TO INCREASE THE NUMBER OF RESIDENCES WITHIN 120 METRES FROM THREE(3) TO FOUR(4) TO PERMIT THE EXPANSION OF THE KENNEL.**

Carried.....

Moved Karen Whitney

Seconded Donald Rae

**THAT MINOR VARIANCE APPLICATION P410825 AS AMENDED, TO REQUEST RELIEF FROM SECTION 28.4 (k) TO PERMIT THE EXPANSION OF THE EXISTING KENNEL WITHIN THE REQUIRED 120 METRE SETBACK FROM THE FOUR (4) NEIGHBOURING RESIDENCES AS SHOWN ON SCHEDULE '1' ATTACHED TO THE DECISION, IS HEREBY APPROVED, SUBJECT TO THE FOLLOWING CONDITIONS:**

- 1. SUBMISSION TO THE SECRETARY-TREASURER OF WRITTEN CONFIRMATION FROM THE BUILDING DIVISION THAT THE CONCERNS OF THE CHIEF BUILDING OFFICIAL OUTLINED IN HER EMAIL DATED JUNE 12, 2008 AND ATTACHED TO THE DECISION AS SCHEDULE '2' HAVE BEEN RESOLVED.**
- 2. ALL CONDITIONS MUST BE SATISFIED WITHIN ONE (1) YEAR OF THE DATE OF THE NOTICE OF THE DECISION.**

Carried.....

Stephen Pallett, Chairperson advised those in attendance of the 20 day appeal period.

**5.3 Application P410826  
(To be heard in conjunction with  
Consent Application P420839)**

**ESTATE OF JOHN TAYLOR**  
Churchill Lane  
Plan 126, Lot 28  
Roll No. 131-456

**6.3 Application P410826  
(To be heard in conjunction with  
Minor Variance Appl. P410826)**

**ESTATE OF JOHN TAYLOR**  
Churchill Lane  
Plan 126, Lot 28  
Roll No. 131-456

Mr. Gerry Danbrook, agent, advised that he is representing Mr. Taylor and explained that there is a need to move the lot line to solve an encroachment problem with the existing house on Lot 29. Mr. Danbrook indicated that a Minor Variance

is also required to maintain the existing shed on the vacant lot. He stated that the existing structure is in good condition and would prefer not to tear it down.

The Assistant Secretary-Treasurer read the following correspondence:

- The comments of the Planner as outlined in Report No. PB-2008-0077.
- E-mail from Deborah Buck, Manager of Building and Chief Building Official received June 12, 2008.
- E-mail from David Jones, On Site Sewage Inspector received June 18, 2008.
- Two memorandums from Michael Baskerville, Engineering Manager, received June 27, 2008.
- E-mail from Cathy Hillier, Senior Tax & Water Collection Clerk received June 12, 2008.
- E-mail from Brock McDonald, Manager of Policy & Development Leisure Services Department received June 16, 2008.
- E-mail from Bill O'Neill, Fire Chief received June 16, 2008.
- E-mail from Pamela Hunt, By-law Secretary received June 23, 2008.
- E-mail from Trevor Catherwood, Development Review Technologist with the Region of York Transportation Services Department, received June 18, 2008.

There were no other persons in attendance with an interest in this application.

Mr. Danbrook confirmed that he agrees with all the comments read.

Moved Donald Rae

Seconded Karen Whitney

**THAT CONSENT APPLICATION P420839, TO REQUEST PERMISSION TO SEVER AND CONVEY THE SUBJECT LANDS INDICATED AS 'A' FROM THE REMAINDER LANDS INDICATED AS 'B' TO BE MERGED IN TITLE WITH THE LANDS INDICATED AS 'C' AS SHOWN ON SCHEDULE '1' ATTACHED TO THE DECISION, IS HEREBY APPROVED, SUBJECT TO THE FOLLOWING CONDITIONS:**

- 1. SUBMISSION TO THE SECRETARY-TREASURER OF SIX (6) WHITE PRINTS OF A DEPOSITED REFERENCE PLAN OF SURVEY TO CONFORM SUBSTANTIALLY WITH THE APPLICATION AS SUBMITTED.**
- 2. SUBMISSION TO THE SECRETARY-TREASURER OF A FULLY EXECUTED DEED, IN DUPLICATE, CONVEYING THE SUBJECT LANDS**

**INDICATED AS 'A' TO THE OWNER OF THE ABUTTING LANDS INDICATED AS 'C' AS SHOWN ON SCHEDULE '1' ATTACHED TO THE DECISION.**

- 3. THAT SUBSECTION 50(5) OF THE PLANNING ACT SHALL APPLY TO ANY FUTURE CONVEYANCE OF THE SUBJECT LANDS.**
- 4. SUBMISSION TO THE SECRETARY-TREASURER OF WRITTEN CONFIRMATION FROM THE TOWN'S ON-SITE SEWAGE INSPECTOR THAT THE CONCERNS OUTLINED IN THE EMAIL RECEIVED JUNE 18, 2008 AND ATTACHED TO THE DECISION AS SCHEDULE '2' HAVE BEEN RESOLVED.**
- 5. SUBMISSION TO THE SECRETARY-TREASURER OF WRITTEN CONFIRMATION FROM THE DEPARTMENT OF ENGINEERING AND PUBLIC WORKS THAT THE CONCERNS OUTLINED IN THE MEMORANDUM DATED JUNE 27, 2008 AND ATTACHED TO THE DECISION AS SCHEDULE '3' HAVE BEEN RESOLVED.**
- 6. SUBMISSION TO THE SECRETARY-TREASURER OF WRITTEN CONFIRMATION FROM THE PLANNING DIVISION THAT A DEEMING BY-LAW HAS BEEN REGISTERED ON TITLE WITH RESPECT TO LOT 29, PLAN 186.**
- 7. CONFIRMATION FROM THE SECRETARY-TREASURER THAT MINOR VARIANCE APPLICATION P410826 HAS BEEN APPROVED.**
- 8. ALL CONDITIONS MUST BE SATISFIED WITHIN ONE (1) YEAR OF THE DATE OF THE NOTICE OF THE DECISION.**

Carried.....

Moved Donald Rae

Seconded Karen Whitney

**THAT MINOR VARIANCE APPLICATION P410826, TO REQUEST RELIEF FROM SECTION 5.1(a) TO PERMIT THE EXISTING ACCESSORY STRUCTURE (SHED) TO REMAIN ON A VACANT LOT FOR A PERIOD OF TWO(2) YEARS, AS SHOWN ON SCHEDULE '1' ATTACHED TO THE DECISION IS HEREBY APPROVED, SUBJECT TO THE FOLLOWING TERM:**

- (I) THAT THE EXISTING SHED AS INDICATED ON SCHEDULE '1', ATTACHED TO THE DECISION, SHALL BE PERMITTED IN THE ABSENCE OF A MAIN RESIDENTIAL DWELLING FOR A PERIOD NOT TO EXCEED TWO (2) YEARS FROM THE DATE OF THE NOTICE OF DECISION.**

Carried.....

Stephen Pallett, Chairperson advised those in attendance of the 20 day appeal period.

**5.4 Application P410827  
(To be heard in conjunction with  
Minor Variance Appl. P410828)**

**HOWARD-GUNN, MARGARETHA**  
Pugsley Ave., (W/S)  
Plan 189, Lot 59  
Roll No. 127-51350

**5.5 Application P410828  
(To be heard in conjunction with  
Minor Variance Appl. P410827)**

**HOWARD-GUNN, MARGARETHA**  
Pugsley Ave., (W/S)  
Plan 189, Lot 60  
Roll No. 127-513

Mr. Ronald Gunn, recently appointed agent, advised that the minor variance applications were to provide each lot with residential setbacks as opposed to the rural setbacks. He noted that since water and sewers were installed there was no longer a need for greater side yard setbacks. He also indicated that the minor variance applications were to provide for an increase in lot coverage.

The Assistant Secretary-Treasurer read the following correspondence:

- The comments of the Planner as outlined in Report No. PB-2008-0076.
- E-mail from Deborah Buck, Manager of Building and Chief Building Official received June 12, 2008.
- E-mail from David Jones, On Site Sewage Inspector received June 17, 2008.
- Two memorandums from Michael Baskerville, Engineering Manager, received June 27, 2008.
- E-mail from Cathy Hillier, Senior Tax & Water Collection Clerk received June 12, 2008.
- E-mail from Brock McDonald, Manager of Policy & Development Leisure Services Department received June 16, 2008.
- E-mail from Bill O'Neill, Fire Chief received June 16, 2008.
- E-mail from Pamela Hunt, By-law Secretary received June 23, 2008.

There were no other persons in attendance with an interest in this application.

Mr. Gunn confirmed that he agrees with the comments read.

Moved Karen Whitney

Seconded Donald Rae

**A. THAT MINOR VARIANCE APPLICATION P410827, TO REQUEST RELIEF FROM SECTION 6.1(f) TO PERMIT THE CONSTRUCTION OF A SINGLE DETACHED DWELLING WITH AN ATTACHED GARAGE OR CARPORT HAVING REDUCED INTERIOR SIDE YARD SETBACKS OF 1.2 METRES PLUS 0.5 METRES FOR EACH ADDITIONAL OR PARTIAL STOREY ABOVE THE FIRST AND TO REQUEST RELIEF FROM SECTION 6.1(i) TO ALLOW AN INCREASED LOT COVERAGE OF 30%., IS HEREBY APPROVED, SUBJECT TO THE FOLLOWING TERMS:**

**(I) WHERE THERE IS NO ATTACHED GARAGE OR CARPORT, THE MINIMUM INTERIOR SIDE YARD SETBACK ON ONE SIDE SHALL BE 2.5 METRES.**

**(II) THE MAXIMUM LOT COVERAGE SHALL BE 30%.**

**B. APPROVAL OF THE ABOVE NOTED MINOR VARIANCE SHALL BE SUBJECT TO THE FULFILLMENT OF THE FOLLOWING CONDITIONS:**

**1. SUBMISSION TO THE SECRETARY-TREASURER OF WRITTEN CONFIRMATION FROM THE DEPARTMENT OF ENGINEERING AND PUBLIC WORKS THAT THE CONCERNS OUTLINED IN THE MEMORANDUM DATED JUNE 27, 2008 AND ATTACHED TO THE DECISION AS SCHEDULE '1' HAVE BEEN RESOLVED.**

**2. ALL CONDITIONS MUST BE SATISFIED WITHIN ONE (1) YEAR OF THE DATE OF THE NOTICE OF THE DECISION.**

Carried.....

Moved Karen Whitney

Seconded Donald Rae

**A. THAT MINOR VARIANCE APPLICATION P410828, TO REQUEST RELIEF FROM SECTION 6.1(f) TO PERMIT THE CONSTRUCTION OF A SINGLE DETACHED DWELLING WITH AN ATTACHED GARAGE OR CARPORT HAVING REDUCED INTERIOR SIDE YARD SETBACKS OF 1.2 METRES PLUS 0.5 METRES FOR EACH ADDITIONAL OR PARTIAL STOREY ABOVE THE FIRST AND TO REQUEST RELIEF FROM SECTION 6.1(i) TO ALLOW AN INCREASED LOT COVERAGE OF 30%., IS HEREBY APPROVED, SUBJECT TO THE FOLLOWING TERMS:**

**(I) WHERE THERE IS NO ATTACHED GARAGE OR CARPORT, THE MINIMUM INTERIOR SIDE YARD SETBACK ON ONE SIDE SHALL BE 2.5 METRES.**

**(II) THE MAXIMUM LOT COVERAGE SHALL BE 30%.****B. APPROVAL OF THE ABOVE NOTED MINOR VARIANCE SHALL BE SUBJECT TO THE FULFILLMENT OF THE FOLLOWING CONDITIONS:**

- 1. SUBMISSION TO THE SECRETARY-TREASURER OF WRITTEN CONFIRMATION FROM THE DEPARTMENT OF ENGINEERING AND PUBLIC WORKS THAT THE CONCERNS OUTLINED IN THE MEMORANDUM DATED JUNE 27, 2008 AND ATTACHED TO THE DECISION AS SCHEDULE '1' HAVE BEEN RESOLVED.**
- 2. ALL CONDITIONS MUST BE SATISFIED WITHIN ONE (1) YEAR OF THE DATE OF THE NOTICE OF THE DECISION.**

Carried.....

Stephen Pallett, Chairperson advised those in attendance of the 20 day appeal period.

**6. APPLICATIONS FOR CONSENT:**

- |  |   |
|--|---|
| <p><b>6.1 <u>Application P420837</u><br/>(To be heard in conjunction with<br/>Consent Application P420838)</b></p> | <p><b>MOXAM, TRISHA</b><br/>9711 Morning Glory Road<br/>Concession 5(G), Part Lot 20,<br/>65R-7248, Part 1<br/>Roll No. 053-040</p> |
| <p><b>6.2 <u>Application P420838</u><br/>(To be heard in conjunction with<br/>Consent Application P420837)</b></p> | <p><b>MOXAM, TRISHA</b><br/>9711 Morning Glory Road<br/>Concession 5(G), Part Lot 20,<br/>65R-7248, Part 1<br/>Roll No. 053-040</p> |

Ms. Mila Yeung, advised that she is the agent for the owner Trisha Moxam, who was also in attendance. She advised that there is an existing bungalow on the property with an existing septic and dug well. Ms. Yeung noted that the owner is proposing to sever the lot into three lots with two new lots being created and the remaining lot containing the existing residence. She indicated that two(2) new homes are proposed on the newly created lots with two(2) new septic systems and the existing home will have a new septic system installed as well. She noted that the new septic systems will be constructed under new standards in the Building Code.

Ms. Yeung pointed out that there is an existing dug well on property but the proposal is to abandon the dug well and install 3 new drilled wells.

Ms. Yeung indicated that the property under the Green Belt Plan is designated as Towns and Villages and that under Section 3.42 of the Green Belt Plan, municipalities are encouraged to continue their effort in supporting the long term

vitality of these settlements through planning and economic development including modest growth. Ms. Yeung noted that the property is designated as Residential in the Town's Official Plan.

Ms. Yeung noted that the new proposed dwellings will meet current Zoning By-law setbacks. She indicated that the new dwellings will improve the street scapping and that the severances are appropriate and desirable for the area. She noted that there are existing 60 foot lots to the East of the property and that the applications are appropriate for infilling. She confirmed that the new lots will accommodate new septic systems and that the drainage will not infringe on the neighbouring properties.

Ms. Yeung noted that she had walked around the neighbourhood asking the neighbours for support to their proposal. She submitted to the chairperson two signed Notice of Hearings supporting the applications, both from the abutting neighbours at 9673 Morning Glory Road and 9711A Morning Glory Road.

The Assistant Secretary-Treasurer read the following correspondence:

- The comments of the Planner as outlined in Report No. PB-2008-0078.
- E-mail from Deborah Buck, Manager of Building and Chief Building Official received June 12, 2008.
- E-mail from David Jones, On Site Sewage Inspector received June 20, 2008.
- Memorandum from Michael Baskerville, Engineering Manager, received June 30, 2008.
- E-mail from Cathy Hillier, Senior Tax & Water Collection Clerk received June 12, 2008.
- Two memorandums from Brock McDonald, Manager of Policy & Development Leisure Services Department received June 18, 2008.
- E-mail from Bill O'Neill, Fire Chief received June 16, 2008.
- E-mail from Pamela Hunt, By-law Secretary received June 23, 2008.
- Two e-mails from Trevor Catherwood, Development Review Technologist of the Region of York Transportation and Services Department, received June 18, 2008.

There were no other persons in attendance with an interest in this application.

Ms. Yeung confirmed that they have submitted plans for the new septic systems to Dave Jones and he is supportive that three systems will fit on the lots. She did say that the plans still need work on lot grading.

Ms. Yeung confirmed that there will not be any effect on water in the area, but do not have an engineers report stating that water will not be effected. She noted that they will be getting a Hydro Geological Study done on the property.

Ms. Yeung confirmed that she is aware that planning division advised that the original applications be amended to reflect only one new lot. She indicated that her client wishes to proceed with the applications as submitted as there is considerable funding invested to this point.

Mr. Jason Kofoed, partner to the owner, stated that there are other wells in area that are close and that they have tested the dug well for potable water and it has been fine. He noted that most of the wells in the area are shallow wells.

Moved Karen Whitney

Seconded Donald Rae

**THAT CONSENT APPLICATION P420837, TO REQUEST PERMISSION TO SEVER AND CONVEY THE SUBJECT LANDS INDICATED AS 'A' AND RETAIN THE REMAINDER LANDS INDICATED AS 'B' AS SHOWN ON SCHEDULE '1' ATTACHED TO THE DECISION, IS HEREBY APPROVED, SUBJECT TO THE FOLLOWING CONDITIONS:**

- 1. SUBMISSION TO THE SECRETARY-TREASURER OF SIX (6) WHITE PRINTS OF A DEPOSITED REFERENCE PLAN OF SURVEY TO CONFORM SUBSTANTIALLY WITH THE APPLICATION AS SUBMITTED.**
- 2. SUBMISSION TO THE SECRETARY-TREASURER OF A FULLY EXECUTED DEED, IN DUPLICATE, CONVEYING THE SUBJECT LANDS.**
- 3. SUBMISSION TO THE SECRETARY-TREASURER OF WRITTEN CONFIRMATION FROM THE PLANNING DIVISION THAT A HYDROGEOLOGICAL STUDY HAS BEEN UNDERTAKEN DEMONSTRATING THAT THERE IS AN ADEQUATE SUPPLY OF POTABLE WATER TO THE PROPOSED LOT AND THAT SAME WILL NOT HAVE A DETRIMENTAL IMPACT ON ADJACENT WELLS AND THE SUPPLY OF POTABLE WATER IN THE AREA, ALL TO THE SATISFACTION OF THE PLANNING DIVISION.**
- 4. SUBMISSION TO THE SECRETARY-TREASURER OF WRITTEN CONFIRMATION FROM THE LEISURE SERVICES DEPARTMENT THAT THE REQUIRED PARK LEVY HAS BEEN PAID AS INDICATED ON SCHEDULE '2' ATTACHED TO THE DECISION.**

5. **SUBMISSION TO THE SECRETARY-TREASURER OF WRITTEN CONFIRMATION FROM THE DEPARTMENT OF ENGINEERING AND PUBLIC WORKS THAT THE CONCERNS OUTLINED IN THE MEMORANDUM DATED JUNE 30, 2008 AND ATTACHED TO THE DECISION AS SCHEDULE '3' HAVE BEEN RESOLVED.**
6. **SUBMISSION TO THE SECRETARY-TREASURER OF WRITTEN CONFIRMATION FROM THE TOWN'S ON-SITE SEWAGE INSPECTOR THAT THE CONCERNS OUTLINED IN THE EMAIL RECEIVED JUNE 20, 2008 AND ATTACHED TO THE DECISION AS SCHEDULE '4' HAVE BEEN RESOLVED.**
7. **ALL CONDITIONS MUST BE SATISFIED WITHIN ONE (1) YEAR OF THE DATE OF THE NOTICE OF THE DECISION.**

Carried.....

Moved Karen Whitney

Seconded Donald Rae

**THAT CONSENT APPLICATION P420838, TO REQUEST PERMISSION TO SEVER AND CONVEY THE SUBJECT LANDS INDICATED AS 'A' AND RETAIN THE REMAINDER LANDS INDICATED AS 'B' AS SHOWN ON SCHEDULE '1' ATTACHED TO THE DECISION, IS HEREBY APPROVED, SUBJECT TO THE FOLLOWING CONDITIONS:**

1. **SUBMISSION TO THE SECRETARY-TREASURER OF SIX (6) WHITE PRINTS OF A DEPOSITED REFERENCE PLAN OF SURVEY TO CONFORM SUBSTANTIALLY WITH THE APPLICATION AS SUBMITTED.**
2. **SUBMISSION TO THE SECRETARY-TREASURER OF A FULLY EXECUTED DEED, IN DUPLICATE, CONVEYING THE SUBJECT LANDS.**
3. **SUBMISSION TO THE SECRETARY-TREASURER OF WRITTEN CONFIRMATION FROM THE PLANNING DIVISION THAT A HYDROGEOLOGICAL STUDY HAS BEEN UNDERTAKEN DEMONSTRATING THAT THERE IS AN ADEQUATE SUPPLY OF POTABLE WATER TO THE PROPOSED LOT AND THAT SAME WILL NOT HAVE A DETRIMENTAL IMPACT ON ADJACENT WELLS AND THE SUPPLY OF POTABLE WATER IN THE AREA, ALL TO THE SATISFACTION OF THE PLANNING DIVISION.**
4. **SUBMISSION TO THE SECRETARY-TREASURER OF WRITTEN CONFIRMATION FROM THE LEISURE SERVICES DEPARTMENT THAT THE REQUIRED PARK LEVY HAS BEEN PAID AS INDICATED ON SCHEDULE '2' ATTACHED TO THE DECISION.**

- 5. SUBMISSION TO THE SECRETARY-TREASURER OF WRITTEN CONFIRMATION FROM THE DEPARTMENT OF ENGINEERING AND PUBLIC WORKS THAT THE CONCERNS OUTLINED IN THE MEMORANDUM DATED JUNE 30, 2008 AND ATTACHED TO THE DECISION AS SCHEDULE '3' HAVE BEEN RESOLVED.**
- 6. SUBMISSION TO THE SECRETARY-TREASURER OF WRITTEN CONFIRMATION FROM THE TOWN'S ON-SITE SEWAGE INSPECTOR THAT THE CONCERNS OUTLINED IN THE EMAIL RECEIVED JUNE 20, 2008 AND ATTACHED TO THE DECISION AS SCHEDULE '4' HAVE BEEN RESOLVED.**
- 7. ALL CONDITIONS MUST BE SATISFIED WITHIN ONE (1) YEAR OF THE DATE OF THE NOTICE OF THE DECISION.**

Carried.....

Stephen Pallett, Chairperson advised those in attendance of the 20 day appeal period.

**7. POWER OF SALE/FORECLOSURE/VALIDATION OF TITLE APPLICATIONS:**

None.

**8. MINUTES OF PREVIOUS MEETING:**

**8.1 Minutes of the Meeting of June 16, 2008**

Moved by Danny Wheeler

Seconded by Karen Whitney

**THAT THE MINUTES OF THE MEETING OF JUNE 16, 2008 BE APPROVED AS AMENDED:**

**IN ITEM 5.6 ON PAGE 8, ADDING "CARRIED....."**

Carried....

**9. COMMUNICATIONS:**

None.

**10. OTHER BUSINESS:**

**10.1 Ontario Association of Committee of Adjustment and Consent Authorities Accredited Committee Member (ACM) designation for: Danny Wheeler, Stephen Pallett and Donald Rae.**

The Assistant Secretary-Treasurer presented the awards to the three Committee Members.

Moved by Karen Whitney

Seconded by Donald Rae

**THAT THE ONTARIO ASSOCIATION OF COMMITTEE OF ADJUSTMENT AND CONSENT AUTHORITIES ACCREDITED COMMITTEE MEMBER (ACM) DESIGNATION FOR: DANNY WHEELER, STEPHEN PALLETT AND DONALD RAE BE RECEIVED AND THAT CONGRATULATIONS BE EXTENDED TO THOSE THREE MEMBERS.**

Carried....

**10.2 Additional date for a summer meeting**

The Members discussed Tuesday, August 12<sup>th</sup> as an additional hearing date if the demand from the Planning Division warrants it. The cut-off date for submitting applications being July 18<sup>th</sup>. The Members requested that if there is no demand for a hearing on August 12<sup>th</sup> then they wish to be notified via email of the cancellation.

**11. ADJOURNMENT:**

Moved by Danny Wheeler

Seconded by Karen Whitney

**THAT THE MEETING ADJOURN AT THIS TIME (8:15pm)**

Carried.....

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STEPHEN PALLETT,  
CHAIRPERSON

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FERNANDO LAMANNA,  
ASSISTANT SECRETARY-TREASURER