



GEORGINA COMMUNITY HEALTH CARE COMMITTEE

TERMS OF REFERENCE

1. PURPOSE

The Georgina Community Health Care Committee is responsible for addressing all aspects of physician recruitment within the Town of Georgina, including establishing an operating plan for the approval of Council.

2. MEMBERSHIP AND RESPONSIBILITY

The Georgina Community Health Care Committee will elect and appoint a Chair and Vice Chair, and shall:

Hold regular public meetings.

Establish and recommend an operating plan, with budget, for approval by Council. Such plan will identify whether or not a need exists for a permanent Recruiter.

Promote and participate in the recruitment of physicians to the community and provide advice/recommendations on promotional informational about our community from a physician recruitment point of view.

Review and monitor the availability of physician opportunities within the Town.

Participate in the annual physician recruitment tours and other related events.

Establish and maintain contacts with the Health Care community including local physicians and Southlake Regional Health Centre representatives.

Provide on-going support for the current care providers within the community and communicate to them any and all ongoing issues.

Identify fund raising opportunities and coordinate and implement fund raising initiatives as necessary.

Confer with other organizations with similar goals and objectives.

Appoint sub-committees as deemed necessary by the Committee.

The Committee shall consist of fifteen (15) members, including the seven (7) members of municipal Council and eight (8) appointed representatives from the community.

3. **LENGTH OF TERM/VACANCIES**

The Committee shall be appointed for the term of Council, but shall continue until such time as new Committee members are appointed by a new Council following an election. Members may be reappointed at the discretion of Council. Recognizing that vacancies may arise, Council will request submissions from the public and will appoint citizens to fill such vacancies.

4. **REMUNERATION**

\$40.00 per meeting, not to exceed ten (10) paid meetings per year.

5. **QUORUM**

Quorum for each meeting will consist of five (five) members of the Committee.

6. **FREQUENCY OF MEETINGS**

Regular meetings to be held at least quarterly per year.

In the event a member misses three (3) consecutive meetings, without a valid and acceptable reason, then the individual's appointment to the Committee will be rescinded.

7. **MEMBER IN GOOD STANDING**

All members should reflect appropriate conduct when attending meetings and/or representing the Georgina Community Health Care Committee in public.

8. **ADMINISTRATIVE SUPPORT**

Administrative support and secretarial services for the Georgina Community Health Care Committee will be provided through the Clerks Department.