



**LAKE SIMCOE REGION CONSERVATION AUTHORITY  
PLANNING REVIEW APPLICATION FORM**

This form is to be submitted to the Lake Simcoe Region Conservation Authority (LSRCA) by landowners, developers, agents and consultants in advance of the review of development applications. The completed application form is to be submitted along with 5 sets of all reports, folded hard copies of all drawings and the application fee, in accordance with the fee schedule found on the reverse side. Failure to submit the required documents or fee may cause a delay in the processing of the application. The Authority accepts cheque, Visa & cash payments.

Should you wish to consult with the LSRCA in advance of submitting the application, please call in advance to set up a meeting with Planning Staff at **905-895-1281** or in the 705 area code, **1-800-465-0437**. All applicants who are required to submit an Environmental Impact Statement (EIS) are strongly advised to preconsult with staff prior to the initial application submission, to scope the EIS.

Please complete the following required information (print clearly)

<b>OWNER</b>		
Name:	_____	
Address:	_____	
	_____	Postal Code: _____
Telephone:	_____	Facsimile: _____ E-mail: _____

<b>APPLICANT / AGENT / CONSULTANT (Please circle)</b>		
Name:	_____	
Address:	_____	
	_____	Postal Code: _____
Telephone:	_____	Facsimile: _____ E-mail: _____

<b>PROPERTY LEGAL DESCRIPTION / LOCATION (Attach a sketch of the location)</b>		
Lot _____	Plan / Concession _____	Municipality _____
Municipal Address: _____		
Property Roll No.: _____	Emergency No.: _____	

<b>CURRENT OFFICIAL PLAN AND ZONING DESIGNATIONS</b>	
Current Official Plan Designation	Current Zoning Designation
Proposed Official Plan Designation	Proposed Zoning Designation
Proposed Development Application (check off multiples as required):	
Official Plan Amendment	Zoning By-law Amendment
Subdivision/Condominium	Subdivision/Condominium Revision
Site Plan/Agreement	Minor Variance
Consent/Severance	Property Information Request

**DESCRIPTION OF PROPOSED DEVELOPMENT:** (Please print a description of the proposed works and attached plans of the proposed developments showing existing features. Attach additional pages if necessary.)

<p><b>DECLARATION:</b> I/We, _____, of _____, make an oath to solemnly declare that the information contained on this application, and all attachments accompanying documents and drawings are true and complete to the best of my/our knowledge. Furthermore, disclosure to nay person or public body of any information collected under the Planning Act or Conservation Authorities Act for the purposes of processing this application. Signed (printed) _____ On this _____ day of _____, 200__.</p>
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<p><b>OWNER AUTHORIZATION:</b> I, _____, hereby declare that I am the Owner of the said property described above, and authorize _____ to act on this application on the Owner's behalf. Signed this _____ day of _____, 200__ .Signature: _____</p>
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PLAN REVIEW APPLICATION FEES

Type of Application	Fee Applied Effective April, 2007
All Region/County/Municipality Initiated Applications	General Levy
<b>Secondary Plans</b>	
Secondary Plans - Developer Initiated	\$10,000.00
<b>Official Plan and Zoning Amendments</b>	
Official Plan Amendment & Zoning By-law Amendment	\$400.00
<b>Subdivision &amp; Condominium</b>	
Plan of Subdivision - Minimum Fee	\$10,000.00
Plan of Subdivision	\$100/Lot, Unit
Plan of Subdivision - Maximum Fee	\$25,000.00
Plan of Subdivision - Red-line Revision	\$2,500.00
<b>Site Plan &amp; Condominium</b>	
Site Plan - Initial	\$500.00
Site Plan- Study Review	\$2,500.00
Site Plan - Plan of Condominium	\$5,000.00
<b>Minor Variance</b>	
Minor Variance	\$200.00
Minor Variance Study Review	\$500.00
<b>Consents</b>	
Consent - Initial	\$300.00
Consent Study Review	\$500.00
<b>Other Applications</b>	
Golf Courses / Aggregate	\$7,500.00
Property Information Requests	\$150.00
Site Clearance	\$75.00
Permits	See permit application

ADDITIONAL NOTES:

Fee Schedule Notes:

1. For Consolidated applications (submitted at same time), only the highest fee will apply.

- Review of development applications are based on the Watershed Development Policies, as approved by the LSRCA Board of Directors. A copy of the Policies may be obtained from our website at [www.lsrca.on.ca](http://www.lsrca.on.ca).
- For prompt processing of your application, the application fee must accompany the submission. Re-submission fees will be paid directly to the LSRCA. Please make cheques payable to the Lake Simcoe Region Conservation Authority. The LSRCA accepts cash, cheque or Visa Credit Card.
- Where applicable, processing includes review for fish habitat under Section 35 of the Fisheries Act.
- The information contained in this document is collected by the LSRCA for its own purposes under the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA). A copy of this application will be circulated back to the host municipality.
- To obtain information regarding the status of a planning application, contact the Planning staff at 905-895-1282 or toll free in the 705 area code 1-800-465-0437. To meet with Planning staff, you are strongly encouraged to call in advance for an appointment.
- The LSRCA will endeavor to review your application as quickly as possible. Plan review comments are normally only forwarded to the appropriate municipality for their review.
- Contact the LSRCA to determine if you require a Regulation Permit.