

**Georgina Public Library Board
Regular Board Meeting Minutes**

July 20, 2023 @ 7:00 p.m.

Zoom

1. Call to Order

The meeting was called to order by the Chair at 7:19 p.m.

2. First Nations Acknowledgement Statement

“Georgina Public Library recognizes and acknowledges that we are on lands originally used and occupied by the First Peoples of the Williams Treaties First Nations and other Indigenous Peoples, and we would like to thank them for sharing this land. We would also like to acknowledge the Chippewas of Georgina Island First Nation as our close neighbour and friend, one with which we strive to build a cooperative and respectful relationship. We also recognize the unique relationship the Chippewas have with the lands and waters of this territory. They are the water protectors and environmental stewards of these lands and we join them in these responsibilities.”

3. Roll Call

The following Board Members were present:

Bobbi Sabatini, Chair
Nancy Rodrigues, Vice-Chair
Rita Beechey
Madalyn Calzavara
Regional Councillor Naomi Davison

The following Board Members were absent:

Amalee Lavigne
Leslie Johnstone
Councillor Dave Neeson

The following staff members were in attendance:

Valerie Stevens, *Director of Library Services/CEO*

Serena Hamlyn, *Executive Assistant (Recording Secretary)*
Anna Delong, *eServices Library Technician*
Michele Reynolds, *CUPE 905.13 Representative*

4. Introduction of Addendum Items

Special meeting on Thursday, July 27th at 7:00pm added under Next Meeting

5. Approval of the Agenda

Moved by Nancy Rodrigues, Seconded by Rita Beechey

RESOLUTION NO. GLB-2023-073

That the Georgina Public Library Board meeting Agenda of July 20, 2023 be approved as amended.

Carried.

6. Announcements – None

7. Declarations of Pecuniary Interest – None

8. Adoption of the Past Minutes – June 15, 2023 Board meeting minutes

Moved by Madalyn Calzavara, Seconded by Naomi Davison

RESOLUTION NO. GLB-2023-074

That the minutes of the June 15, 2023 Board meeting be adopted as circulated.

Carried.

9. **Delegations/Speakers – None**

10. **Presentations - None**

11. **Consent Agenda**

- a. Branch & CYS Report
- b. Quarterly Statistics
- c. Work Plan Update
- d. Financial Statement – June 2023
- e. Media Scan

Moved by Rita Beechey, Seconded by Madalyn Calzavara

RESOLUTION NO. GLB-2023-075

That Item 12 – Consent Agenda be received as circulated.

Carried.

12. **Verbal Communications**

- a. CEO update (V. Stevens)

COMMUNITY CONNECTIONS

- GPL staff participated in Music in the Streets at Georgina Pioneer Village in late June.
- Our Summer Reading Club Assistant, Tyler Molloy, created a fun and informative video about the Summer Reading & Learning Club, which was shared with schools and on our social media.

SPACES

- Amy Butcher and Valerie Stevens are currently working on finalizing Discovery Branch furniture finish selections, along with members of the design team.
- Mayor & Council will be touring the MURC construction site tomorrow; this is the first site visit for most. Valerie Stevens will be in attendance to discuss the Discovery Branch.

PEOPLE & LEADERSHIP

- The CEO and Board Member Nancy Rodrigues attended the Library as Place conference in Hamilton on July 5 & 6, 2023.
- Three new Library Students started with GPL in June.
- Two new Casual Library Clerks started with GPL in July.

COLLECTIONS & PROGRAMS

- The Summer Reading & Learning Club launch party was held on June 17, with over 100 people in attendance.

TECHNOLOGY

- The coaxial internet connection at the Pefferlaw Branch is up and running, resulting in a more reliable connection for both staff and the public.

MISCELLANEOUS

- Bobbi Sabatini and Valerie Stevens presented GPL's 2022 Year in Review to Town Council on July 12, 2023.
- 2023 MURC operational budget will be going to Town Council on August 2; Valerie Stevens has been meeting with members of the Town Finance team to finalize the estimates and the request.
 - b. Board Chair update (B. Sabatini)
 - Nothing to report
 - c. Friends of the Library update (R. Beechey)
 - The Friends plan to participate in the Sutton fair by hosting the children's spelling bee
 - The event will take place on Friday, August 11th at 3pm
 - The Friends last held a meeting at the end of June to do a wrap up of the Grate Groan-Up Spelling Bee

- The Friends had a booth at the Music in the Streets Festival held on June 24th. The event was well attended and the kids loved the duck pond
- The Tea has been set for November 5th and will be held at the Kin Hall

d. 2024 Finance Committee update (B. Sabatini)

- The Finance Committee last met on June 20 where they reviewed:
 - the 2024 budget schedule
 - the operating update and 2024 MURC operating budget
 - estimates for the 2023 MURC Discovery Branch operating budget
 - the 10-year capital document which included updates that are needed to the Pefferlaw service desk
- The next committee meeting is scheduled for August 8th

Moved by Nancy Rodrigues, Seconded by Madalyn Calzavara

RESOLUTION NO. GLB-2023-076

That items 12 a., b., c., and d. Verbal Communications be received as presented.

Carried.

13. Old Business

a. Keswick branch office alcove renovation

The CEO informed the Board members that the updated estimate for the renovation of the alcove in the Keswick branch is \$68,38. This estimate includes the cost for a window.

The project manager was very clear that these estimates are based on his knowledge of these types of projects, and are based off estimates from 2020.

The original approved budget was \$15000.

The CEO went over all of the details provided to her from the project manager.

Moved by Nancy Rodrigues, Seconded by Rita Beechey

RESOLUTION NO. GLB-2023-077

That the Library Board approve the Keswick branch office alcove renovation increase in cost as presented at \$68,381 with a 10% deviation without needing to return to the board for approval

Carried.

14. New Business

- a. Policy Review: Other Rates and Fees

Moved by Rita Beechey, Seconded by Nancy Rodrigues

RESOLUTION NO. GLB-2023-078

That the Other Rates and Fees policy be accepted as presented

Carried.

- b. Strategic Plan design

The CEO shared the draft strategic plan design.

Moved by Madalyn Calzavara, Seconded by Nancy Rodrigues

RESOLUTION NO. GLB-2023-079

That the Board approve the Strategic Plan design concept as presented with recommended edits and in further consultation by M. Calzavara, N. Rodrigues, and B. Sabatini

Carried.

15. Other Business - None

16. Closed Session

- i. Motion to move into closed session

Moved by Rita Beechey, Seconded by Nancy Rodrigues

RESOLUTION NO. GLB-2023-080

That the Georgina Public Library Board move into closed session at 8:11 p.m.

Carried.

- 1. Personal matters about an identifiable individual, Section 16.1 (4) of the Public Libraries Act

-Update on Library Board member

- ii. Motion to reconvene into open session

Moved by Madalyn Calzavara, Seconded by Rita Beechey

RESOLUTION NO. GLB-2023-081

That the Georgina Public Library Board reconvene into open session at 8:18 p.m.

Carried.

The Board reconvened into open session and made the following motion:

Moved by Rita Beechey, Seconded by Naomi Davison

RESOLUTION NO. GLB-2023-082

That the Board Chair proceed as directed

Carried.

17. Next Meeting Date /Time

July 27, 2023 @ 7:00pm – Zoom - Special Meeting

August 24, 2023 @ 7:00pm - Zoom – Regular Meeting

Moved by Nancy Rodrigues, Seconded by Rita Beechey

RESOLUTION NO. GLB-2023-083

That the date of the August Regular Board meeting be moved one week later to August 24th, 2023

Carried.

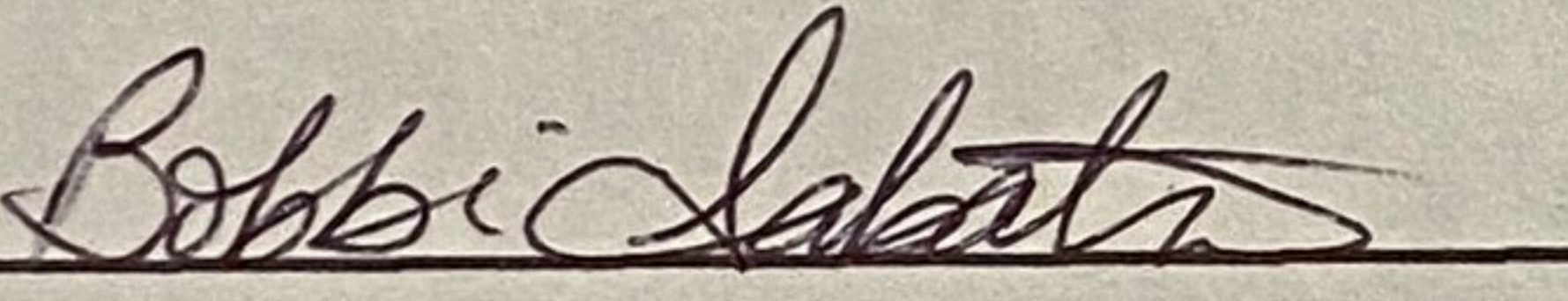
18. Adjournment

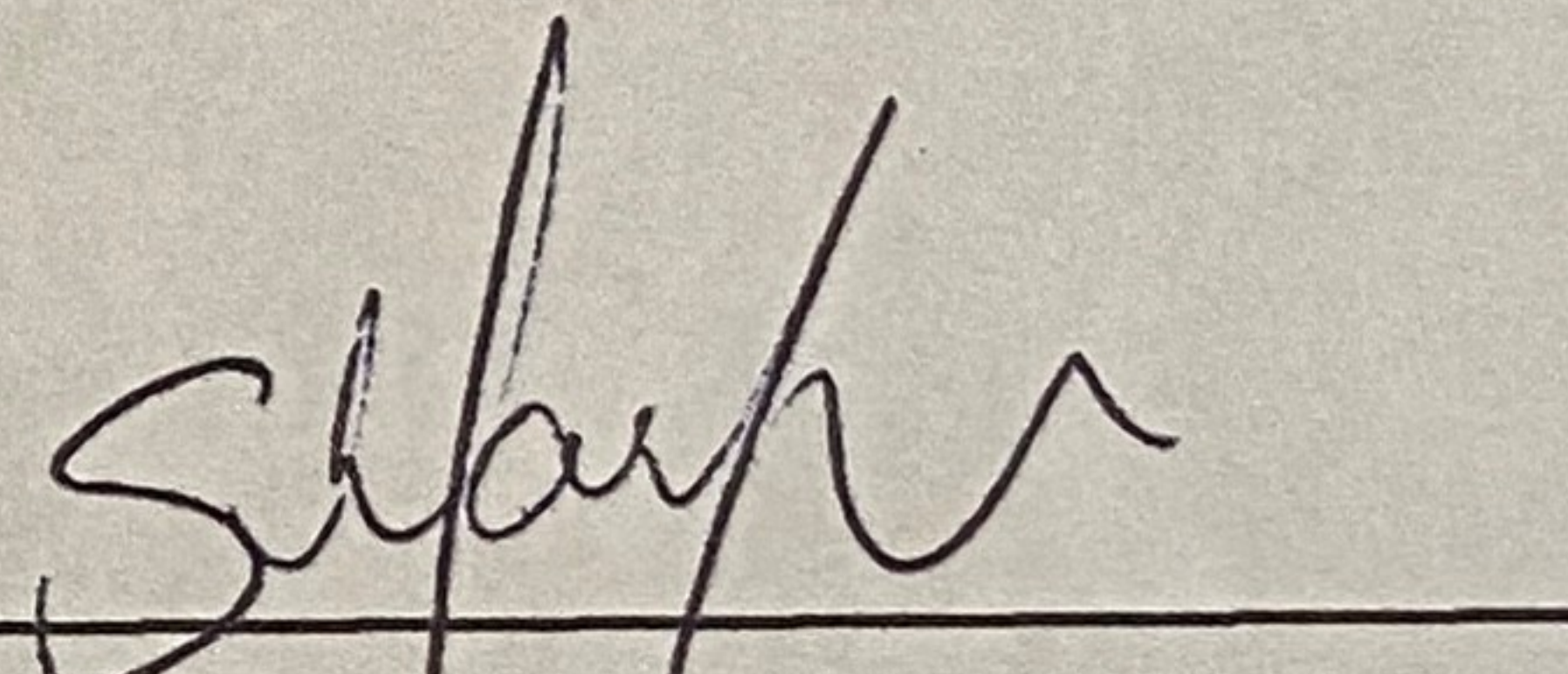
Moved by Nancy Rodrigues, Seconded by Madalyn Calzavara

RESOLUTION NO. GLB-2023-084

That the Georgina Public Library Board meeting of July 20, 2023
adjourn at 8:22 p.m.

Carried.


Board Chair


Recording Secretary