

Georgina Public Library Board
Regular Board Meeting Minutes
September 21, 2023 @ 7:00 p.m.

Zoom

1. Call to Order

The meeting was called to order by the Chair at 7:02 p.m.

2. First Nations Acknowledgement Statement

“Georgina Public Library recognizes and acknowledges that we are on lands originally used and occupied by the First Peoples of the Williams Treaties First Nations and other Indigenous Peoples, and we would like to thank them for sharing this land. We would also like to acknowledge the Chippewas of Georgina Island First Nation as our close neighbour and friend, one with which we strive to build a cooperative and respectful relationship. We also recognize the unique relationship the Chippewas have with the lands and waters of this territory. They are the water protectors and environmental stewards of these lands and we join them in these responsibilities.”

3. Roll Call

The following Board Members were present:

Bobbi Sabatini, Chair
Nancy Rodrigues, Vice-Chair
Rita Beechey
Amalee Lavigne
Leslie Johnstone

The following Board members were absent:

Madalyn Calzavara
Councillor Dave Neeson
Regional Councillor Naomi Davison

The following staff members were in attendance:

Valerie Stevens, *Director of Library Services/CEO*

Serena Hamlyn, *Executive Assistant (Recording Secretary)*
Ruth Berry, *eServices Library Technician*
Lynn McKinley, *CUPE 905.13 Representative*

4. Introduction of Addendum Items

June 15, 2023 meeting minutes added to item 8. Adoption of the Past Minutes.

5. Approval of the Agenda

Moved by Nancy Rodrigues, Seconded by Rita Beechey

RESOLUTION NO. GLB-2023-088

That the Georgina Public Library Board meeting Agenda of September 21, 2023 be approved as amended.

Carried.

6. Announcements – None

7. Declarations of Pecuniary Interest – None

8. Adoption of the Past Minutes

June 15, 2023 Board Meeting minutes

Moved by Leslie Johnstone, Seconded by Amalee Lavigne

RESOLUTION NO. GLB-2023-089

That the previously adopted meeting minutes of June 15, 2023 be amended to correct the Resolution numbers within the minutes.

Carried.

July 20, 2023 Board meeting minutes, July 27, 2023 Special Board meeting minutes

Moved by Nancy Rodrigues, Seconded by Rita Beechey

RESOLUTION NO. GLB-2023-090

That the minutes of the July 20, 2023 Board meeting and the July 27, 2023 Special Board meeting be adopted as amended with the resolution numbers being adjusted as required.

Carried.

9. Delegations/Speakers – None

10. Presentations

- a. Annual Institute on the Library As Place conference review – N. Rodrigues

N. Rodrigues shared a PowerPoint presentation that provided an overview of her experience at the Library As Place Conference attended in July.

11. Consent Agenda

- a. Branch Report - July & August
- b. Work Plan Update
- c. Financial Statement – July & August 2023
- d. Media Scan

Moved by Leslie Johnstone, Seconded by Rita Beechey

RESOLUTION NO. GLB-2023-091

That Item 12 – Consent Agenda be received as circulated.
Carried.

12. Verbal Communications

a. CEO update (V. Stevens)

COMMUNITY CONNECTIONS

- Nothing to report

SPACES

- MURC update at Council:
 - 84% complete by cost; on target for Q4 complete /Q1 open
 - Electrical and mechanical progressing well
 - Millwork installation almost complete in the Discovery branch (built-in counters, shelves, and cupboards)
 - Wooden slats and acoustic tile installation is almost complete
 - Most interior glass has been installed
 - Fireplace unit and masonry installed
 - Parking lot in progress; most curbs, walkways, planters complete
 - MURC 2023 operating budget/grant increase approved at August 2 Council meeting

PEOPLE & LEADERSHIP

- GPL's new Supervisor of Library Branches, Fiona Rodrigues, started this past Monday

COLLECTIONS & PROGRAMS

- The Summer Reading & Learning Club for kids, and the Teen and Adult Summer Reading Clubs, were both big successes, with significantly more entries than in 2022.
- Coming up on Saturday Sept 30 is a National Day for Truth and Reconciliation program, in partnership with Chippewas of Georgina Island and First Nation Cultural Tours.

TECHNOLOGY

- Nothing to report

MISCELLANEOUS

- Bobbi Sabatini and Valerie Stevens presented GPL's 2023-2027 Strategic Plan to Town Council on September 20, 2023.

- b. Board Chair update (B. Sabatini)
 - The Board Chair attended the tour of the MURC at the end of August
 - The Board Chair and CEO presented Strategic Plan at Council yesterday, September 20
 - The Friends had a meeting on Monday where they discussed B. Sabatini stepping back as the Chair. R. Beechey is now the Chair of the Friends of the Library.

- c. Friends of the Library update (R. Beechey)
 - The date of the Tea is the 12th of November, timing is 2-4pm
 - The Friends are now in the process of sending out sponsor letters
 - The Friends are currently looking for new members
 - Music in the Library and the Euchre tournament will be taking place next year

- d. 2024 Finance Committee update (L. Johnstone)
 - The Finance Committee last met on August 29th the committee directed the CEO on how to move forward with budget requests

Moved by Nancy Rodrigues, Seconded by Leslie Johnstone

RESOLUTION NO. GLB-2023-092

That items 12 a., b., c., and d. Verbal Communications be received as presented.

Carried.

13. Old Business

a. 2024 Budget

The CEO emailed documents to the Board in advance of this discussion, as well as shared the documents during the meeting for discussion. The CEO invited the Board members to ask any questions about the budget.

Moved by Rita Beechey, Seconded by Amalee Lavigne

RESOLUTION NO. GLB-2023-093

That the Library Board approve the 2024 budget asks as presented and that the Board empowers the CEO to make any changes to the 2024 operating budget up to an \$8,000 threshold; furthermore that the Board empowers the 2024 Finance Committee to make changes to the 2024 operating budget over and above \$8,000.

Carried.

14. New Business

a. Policy Review: Invigilation of Exams

Moved by Nancy Rodrigues, Seconded by Amalee Lavigne

RESOLUTION NO. GLB-2023-094

That the Invigilation of Exams policy be accepted as presented.

Carried.

b. Launch of Strategic Plan / Meet the Board Event

The October Board meeting will be in-person, following the Launch of the Strategic Plan/Meet the Board event. If the APR in the Keswick branch is available, the event and meeting will be held at the Keswick branch.

c. Ontario Public Library Week

Ontario Public Library Week falls in the third week of October. October is also Canadian Library month. Library Workers Day is the third Friday in October. The theme this year for Ontario Public Library Week is 'Libraries for Life'.

15. Other Business - None

16. Closed Session

i. Motion to move into closed session

Moved by Nancy Rodrigues, Seconded by Rita Beechey

RESOLUTION NO. GLB-2023-095

That the Georgina Public Library Board move into closed session at 8:32 p.m.

Carried.

1. Personal matters about an identifiable individual, Section 16.1 (4) of the Public Libraries Act

- Update on a staffing matter

2. Advice that is subject to solicitor-client privilege, including communications necessary for that purpose, Section 16.1 (4) of the Public Libraries Act

- Update on a legal matter

3. Review of Closed Session minutes

- March 23, 2023
Personal matters about an identifiable individual, Section 16.1 (4) of the Public Libraries Act

- Human Resources matter

- July 20, 2023
Personal matters about an identifiable individual, Section 16.1 (4) of the Public Libraries Act

- Update on Library Board member

The CEO and Recording Secretary left the closed session meeting prior to item #4 – Closed Session meeting minutes from February 16, 2023 being discussed.

4. Closed Session minutes to be reviewed separately

- February 16, 2023
Personal matters about an identifiable individual, Section 16.1 (4) of the Public Libraries Act

- Update on a Human Resources matter

ii. Motion to reconvene into open session

Moved by Nancy Rodrigues, Seconded by Leslie Johnstone

RESOLUTION NO. GLB-2023-096

That the Georgina Public Library Board reconvene into open session at 8:50 p.m.

Carried.

The Board reconvened into open session and made the following motions:

In regards to Closed Session Items #1 and #2:

Moved by Rita Beechey, Seconded by Nancy Rodrigues

RESOLUTION NO. GLB-2023-097

That the verbal communications be received.

Carried.

In regards to Closed Session Item #3:

Moved by Rita Beechey, Seconded by Nancy Rodrigues

RESOLUTION NO. GLB-2023-098

That the Closed Session meeting minutes of March 23, 2023, and July 20, 2023 be approved as presented.

Carried.

In regards to Closed Session Item #4:

Moved by Leslie Johnstone, Seconded by Rita Beechey

RESOLUTION NO. GLB-2023-099

That the Closed Session meeting minutes of February 16, 2023 be approved as presented.

Carried.

17. Next Meeting Date /Time

October 19, 2023 @ Peter Gzowski (Sutton) Branch or Keswick Branch (depending on room availability) at 7:00pm, with the Board Meet & Greet prior to the meeting, at 6:00pm.

18. Adjournment

Moved by Nancy Rodrigues, Seconded by Amalee Lavigne

RESOLUTION NO. GLB-2023-100

That the Georgina Public Library Board meeting of September 21, 2023 adjourn at 8:52 p.m..

Carried.


Board Chair


Recording Secretary