

Georgina Public Library
Library Board Meeting
December 21, 2023 @ 5:00 p.m.
Zoom

1. Call to Order
2. First Nations Acknowledgement Statement

“Georgina Public Library recognizes and acknowledges that we are on lands originally used and occupied by the First Peoples of the Williams Treaties First Nations and other Indigenous Peoples, and we would like to thank them for sharing this land. We would also like to acknowledge the Chippewas of Georgina Island First Nation as our close neighbour and friend, one with which we strive to build a cooperative and respectful relationship. We also recognize the unique relationship the Chippewas have with the lands and waters of this territory. They are the water protectors and environmental stewards of these lands and we join them in these responsibilities.”

3. Roll Call
4. Introduction of Addendum Items
5. Approval of the Agenda
6. Announcements - Introduction of new *Manager, Library Collections* – Karolina Roussakis
7. Declarations of Pecuniary Interest
8. Adoption of the Past Minutes – November 16, 2023 Meeting minutes
9. Delegations/Speakers - None
10. Presentations
11. Consent Agenda
 - a. Branch Report
 - b. Work Plan Update
 - c. Financial Statement – November 2023
 - d. Media Scan
12. Verbal Communications

- a. CEO update (V. Stevens)
 - b. Board Chair update (B. Sabatini)
 - c. Friends of the Library update (R. Beechey)
- 13. Old Business - None
- 14. New Business
 - a. Policy Review: Room Rentals
 - b. 2024 Meeting Dates
- 15. Other Business For Which No Notice Has Been Given
- 16. Closed Session
 - i. Motion to move into closed session
 - 1. Labour relations or employee negotiations, Section 16.1(4) of the Public Libraries Act
 - Labour Market Review discussion
 - 2. Personal matters about an identifiable individual, Section 16.1 (4) of the Public Libraries Act
 - CEO Performance Evaluation
 - ii. Motion to reconvene into open session
- 17. Next Meeting Date /Time
 - January 18, 2024 @ 7:00pm – Zoom
- 18. Adjournment

Georgina Public Library Board
Regular Board Meeting Minutes
November 16, 2023 @ 7:00 p.m.

Zoom

1. Call to Order

The meeting was called to order by the Chair at 7:08 p.m.

2. First Nations Acknowledgement Statement

“Georgina Public Library recognizes and acknowledges that we are on lands originally used and occupied by the First Peoples of the Williams Treaties First Nations and other Indigenous Peoples, and we would like to thank them for sharing this land. We would also like to acknowledge the Chippewas of Georgina Island First Nation as our close neighbour and friend, one with which we strive to build a cooperative and respectful relationship. We also recognize the unique relationship the Chippewas have with the lands and waters of this territory. They are the water protectors and environmental stewards of these lands and we join them in these responsibilities.”

3. Roll Call

The following Board Members were present:

Bobbi Sabatini, Chair
Rita Beechey
Leslie Johnstone
Nancy Rodrigues, Vice-Chair
Regional Councillor Naomi Davison
Councillor Dave Neeson (arrived late)

The following Board members were absent:

Amalee Lavigne
Madalyn Calzavara

The following staff members were in attendance:

Valerie Stevens, *Director of Library Services/CEO*

Serena Hamlyn, *Executive Assistant (Recording Secretary)*
Anna Delong, *eServices Library Technician*
Lynn McKinley, *CUPE 905.13 Representative*

4. **Introduction of Addendum Items**

5. **Approval of the Agenda**

Moved by Rita Beechey, Seconded by Naomi Davison

RESOLUTION NO. GLB-2023-113

That the Georgina Public Library Board meeting Agenda of November 16, 2023 be approved as presented.

Carried.

6. **Announcements – None**

7. **Declarations of Pecuniary Interest – None**

8. **Adoption of the Past Minutes – October 19, 2023 Board meeting minutes**

Moved by Leslie Johnstone, Seconded by Rita Beechey

RESOLUTION NO. GLB-2023-114

That the minutes of the October 19, 2023 Board meeting be adopted as circulated.

Carried.

9. **Delegations/Speakers – None**

10. **Presentations – None**

11. **Consent Agenda**

- a. Branch Report
- b. Work Plan Update
- c. Financial Statement – October 2023
- d. Media Scan

Moved by Nancy Rodrigues, Seconded by Naomi Davison

RESOLUTION NO. GLB-2023-115

That Item 12 – Consent Agenda be received as circulated.

Carried.

12. **Verbal Communications**

- a. CEO update (V. Stevens)

COMMUNITY CONNECTIONS

- Ruth Berry & Anna Delong, GPL’s eServices Technicians, presented small business-related Library eResources at the Chamber of Commerce Small Business Conference on Oct. 20. They had a very positive response.

SPACES

- MURC construction continues on-schedule and on-budget: substantial completion expected in December 2023; opening to the public expected in March 2024.

PEOPLE & LEADERSHIP

- Chris Li, GPL's Makerspace Programmer, started on November 14, 2023.
- GPL's new Manager, Library Collections, Karolina Roussakis, starts on November 20, 2023.

COLLECTIONS & PROGRAMS

- Our Hallowe'en Crafting program at the Keswick branch had a great turn-out with 45 kids and their caregivers in attendance

TECHNOLOGY

- Purchasing for Maker Space technology continues
 - b. Board Chair update (B. Sabatini)
 - The Board Chair continues to meet with the CEO regularly
 - c. Friends of the Library update (R. Beechey)
 - The Friends of the Library held the Victorian Tea this past Sunday, there was a lot of work put into the event
 - There were 83 attendees
 - The new venue, Egypt Hall, worked out really well
 - The Friends have donated some of the new Discovery Branch equipment
 - The Friends are brainstorming for their next event which will take place after Christmas

Moved by Naomi Davison Seconded by Leslie Johnstone

RESOLUTION NO. GLB-2023-116

That items 12 a., b., and c., Verbal Communications be received as presented.

Carried.

13. Old Business - None

14. New Business

- a. Policy Review: Secondary Student School Volunteers

Moved by Nancy Rodrigues, Seconded by Leslie Johnstone

RESOLUTION NO. GLB-2023-117

That the Secondary Student School Volunteers policy be accepted as presented.

Carried.

- b. December Board meeting date / Holiday baking

(D. Neeson arrived)

The Board members discussed the date and timing of the December meeting. It was decided that the meeting will remain on December 21st, and the start time will be pushed earlier in the evening to 5:00pm.

Moved By Naomi Davison, Seconded by Leslie Johnstone

RESOLUTION NO. GLB-2023-118

That the start time of the December 21st Board meeting be moved up to 5:00 p.m.

Carried.

The Board discussed baking cookies and distributing them to staff at all branches.

c. OLA SuperConference

The CEO informed the Board that there is space for two Board members to attend the annual OLA SuperConference.

The Board Chair will reach out to the two newest Board members to see if they have any interest in attending; if not, the Board Chair will extend the offer to the rest of the Board members.

15. Other Business - None

16. Closed Session - None

- i. Motion to move into closed session
- ii. Motion to reconvene into open session

17. Next Meeting Date /Time

December 21, 2023 at 5:00 p.m. – Zoom

18. Adjournment

Moved by Rita Beechey Seconded by Nancy Rodrigues

RESOLUTION NO. GLB-2023-119

That the Georgina Public Library Board meeting of November 16, 2023 adjourn at 7:39 p.m.

Carried.

Board Chair

Recording Secretary

DRAFT

JOINT BRANCH REPORT - 11 - November 2023

Submitted by: Amy Butcher - Manager, Library Community Engagement
Becky George - Manager, Library eServices
Karolina Roussakis - Manager, Library Collections

COMMUNITY CONNECTIONS

- On Tuesday, November 28, Amy Butcher met with CAYR Community Connections to discuss how we can work together to provide programming and meeting space for 2SLGBTQ+ youth.

SPACES

- Nothing to report.

PEOPLE AND LEADERSHIP

- On November 13 we welcomed Lori Puckett, a long-time GPL employee, into the Supervisor, Library Branches role.
- On November 14, Chris Li started as the Makerspace Programmer at Georgina Public Library. Until the Discovery Branch is available for staff use, Chris will be working out of Keswick Branch.
- On November 20, Karolina Roussakis started with GPL as Manager, Library Collections.
- GPL's second Staff Development Day was held on November 17, where all staff, including our Library Students, enjoyed a full day focusing on teamwork, customer service, and staff values.

COLLECTION AND PROGRAMS

- The Juvenile Decodable books and early literacy sets have been re-packaged into more durable cases to improve longevity.

Dates	Program Name	Platform/format	Total views/ participants
Various dates	One-on-one technology help (eServices)	Email, chat, phone, in-person	44
November 7, 14, 21, 28	Family Storytime	Sutton	77
November 7, 14, 21, 28	Ready, Set, Kindergarten	Sutton	14
November 7, 14, 21, 28	Reading Buddies	Keswick	80
November 1, 8, 15, 22, 29	Family Storytime	Keswick	121
November 1, 8, 15, 22, 29	Ukulele Circle	Keswick	58
November 2, 9, 16, 23, 30	Babytime	Keswick	54
November 2, 9, 16, 23, 30	Ready, Set, Kindergarten	Keswick	28
November 2, 9, 16, 23, 30	LEGO Club	Sutton	96
November 4, 11, 18, 25	Saturday Family Storytime	Keswick	93
November 7	GPL on the GO (visit to EarlyON offsite storytime)	RL Graham PS	25
November 7	Sutton Book Club	Sutton	9
November 7	Pefferlaw Book Club	Pefferlaw	76
November 2, 7, 9, 14, 16, 21, 23, 28, 30	Hooks and Needles Corner	Keswick	54
December 6	Pins and Needles	Sutton	16
November 2, 16	Welcome Centre Immigrant Services	Keswick	8
November 1, 15, 22, 29	English Conversation Circle for Newcomers	Keswick	16
November 1, 8, 22, 29	Drop in Stroke Support Group	Sutton	4
November 2, 9, 16, 23, 30	Enterprising Careers	Sutton	10
November 2	Meals on a Budget Part 1	Keswick	9
November 9	Meals on a Budget Part 2	The Link	9
November 4	Mindful Movement	Sutton	2

November 5	Fall Wildlife and Birds Walk with York Region Forestry	Pefferlaw	17
November 8	Indigenous Paint Night	Zoom	5
November 14	Poetry Reading with Michael J Anthony	Sutton	1
November 21	Make Beeswax Wraps with Hiveshare	Keswick	7
	All recorded videos, re-watched in November		1
		TOTAL	934

TECHNOLOGY

- We acquired a free, second-hand early literacy computer station to replace one that had broken at the Sutton (Peter Gzowski) branch. It has been very popular, seeing 136 uses in November.



2023 Work Plan – November Update

Board Governance Initiatives

Project Name	Project Lead	Start	Projected End	Status	Notes
Succession Planning-staff					
Library Advocacy	Board	On going		On going	
2022 Year in Review	Val Stevens	Q2	Q3	Complete	Printed. Presented to Council on July 12.
Sutton Multi-Use Transfer and Operating Agreement	Val Stevens	Q1-2019	2024?	In Progress	Development of a legal agreement for the Sutton Multi-Use Building between the School Boards, Town, and Library. Currently with legal team. Updated projected end to 2024. Had intro meeting with Town Solicitor on Nov 29/22.
Library & School Boards Agreement on Sutton Branch	Val Stevens	Q1-2019	2024?	In Progress	Transfer and Operating Agreement take precedent. Currently with legal team. Updated projected end to 2024. Had intro meeting with Town Solicitor on Nov 29/22.
New Library Board Orientation	Valerie Stevens (in conjunction with N6 CEOs)	Q2-2022	Q2-2023	Complete	Board Orientation Day took place on April 22, 2023.

Capital Initiatives

Project Name	Project Lead	Start	Projected End	Status	Notes
MURC Branch	Val Stevens	Q1	Q4-2023	In Progress	Facility construction continues on-schedule (Q4 2023: Town takes possession; Q1 2024: open to public). Library Board had opportunity to visit the site on Aug 25, 2023.
Strategic Plan	Library Board/ Val Stevens	Q2-2021	Q3-2023	Complete	Launched at Board Meet & Greet Oct. 19
Security Camera Installation	Town Facilities/ Sarah James	Q2-2022	Q2-2023	Complete	Cameras turned on June 2, 2023.

Teen area-Keswick branch	Amy Butcher (Sarah James)	Q1-2022	Q2-2023	Complete	Formal launch May 5, 2023.
Keswick Alcove renovation	Valerie Stevens	Q2-2022	Q1-2024	In Progress	Working with Town PM to oversee project. Construction expected to start in mid-December.
Security gates-PE & KE	Becky George (Sarah James)	Q2-2023	Q1-2024		Need to conduct environmental scan and confirm quotes.

Staffing Initiatives

Project Name	Project Lead	Start	Projected End	Status	Notes
Executive Assistant from PPT to PFT	Valerie Stevens	Q1	n/a	Complete	Change effective Feb 6, 2023.
New Supervisor position	Valerie Stevens	Q2	n/a	Complete	Supervisor started September 18.
Summer Reading Club Assistant-grants	Amy Butcher	Q1	Q3	Complete	SRCA contract ended Aug 25, 2023.
Adult Programming support	Amy Butcher	Q2	Q4	In Progress	Three additional hours budgeted in 2023 operating budget.

Operating Initiatives

Project Name	Project Lead	Start	Projected End	Status	Notes
Transition to Office 365	Town IT (Becky George)	Q1-2022	Q4-2023	In Progress	Approved through Town IT budget for entire municipality, including library staff. IT working on phased implementation and roll-out.

Georgina Public Library

Financial Statement - November 2023

Date: December 1, 2023

	2023 Actuals	2023 Approved Budget	Variance	Percentage To Date	Target to Date	Notes
Revenue						
Town Grant	2,416,965.83	2,636,690	219,724	92%	92%	Pro-rated
Provincial Grants	57,383	62,600	5,217	92%	92%	Pro-rated
Misc Grants	5,472	9,240	3,768	59%	92%	
School Board Revenue	53,625	58,500	4,875	92%	92%	Pro-rated
Donations	14,559	1,800	(12,759)	809%	92%	
Fines	2,374	7,900	5,526	30%	92%	
Misc Fees	714	3,100	2,386	23%	92%	Exam Proctoring, etc
Photocopying Fees	4,990	8,500	3,510	59%	92%	
Program Registrations	186	4,200	4,014	4%	92%	
Book Sale	383	2,400	2,017	16%	92%	
Room Rentals	4,159	4,100	(59)	101%	92%	
Provision from Reserve	88,550	96,600	8,050	92%	92%	Pro-rated
Total Revenues	2,649,360	2,895,630	246,270	91%	92%	
Expenses						
Salaries & Benefits	1,894,070	2,071,600	177,530	91%	92%	
Library Board	2,360	4,800	2,440	49%	92%	Projected
Library Operations	226,418	366,900	140,482	62%	92%	Utilities, cleaning, courier, supplies, etc.
Training	10,779	18,800	8,021	57%	92%	
Collections	162,797	232,730	69,933	70%	92%	
Telecommunications	9,452	26,510	17,058	36%	92%	
Covid-19 Expenses	26	-	(26)	N/A	N/A	No allotted budget
Misc	3,429	3,400	(29)	101%	92%	
Contribution to Reserve	156,649	170,890	14,241	92%	92%	Pro-rated
Total Expenses	2,465,978	2,895,630	429,652	85%	92%	
Net	183,382	-	(183,382)			

November 2023

OLA on School Boards Banning & Restricting Books

The Ontario Library Association (OLA) is deeply concerned by the growing number of attempts to restrict access to books by some school boards. This trend is particularly alarming as books that reflect 2SLGBTQIA+ perspectives, or featuring racialized characters and those with diverse gender identities, are disproportionately targeted by such censorship. As Canada's largest library association, we stand in solidarity with our members in defending the fundamental right of children to read and access information. We also stand with 2SLGBTQIA+, Indigenous, racialized and all other underrepresented people who have had their voices and stories suppressed throughout Canadian history and beyond.

It is the position of OLA that all young people deserve to not only see *themselves* reflected in the books they read, but to also be exposed to the worldviews and lived experiences of *others*, particularly those of marginalized and equity-deserving groups. Reading a diverse selection of books offers an opportunity for young people to broaden their understanding of the world, building empathy and compassion, and preparing them to become proactive members of society.

In attempting to restrict access, or outright ban, literary or artistic images, ideas, and/or information, under the guise of "protecting" children, school boards inevitably create an unsafe environment by erasing the history and lived experiences of others. Such censorship also ultimately undermines the bridge of understanding being built among children of diverse backgrounds and identities, depriving them of the opportunity to learn how to navigate differences and develop critical awareness of their environments.

The OLA denounces any attempt to ban or restrict age-appropriate books on the grounds that they do not align with the personal beliefs and biases of school board members. These actions not only contravene the principles of equity, diversity and inclusion upheld by provincial and federal law, but also often contradict the inclusivity policies set forth by school boards themselves, as well as teacher federations. In these challenging times, it has become crucial for children, especially those from 2SLGBTQIA+ and other minority communities, to have access to stories that celebrate and affirm them. We urge all school boards to critically rethink their policies and procedures around banning and restricting access to books.

Approved unanimously by OLA Board on November 13, 2023

OLA Board Members:

Melanie Mills, OLA President 2023

Caroline Goulding

Sabrina Saunders

Graham Lavender

Matthew Rohweder

Max Lupo

Amir Feridooni

Marj Poirer

Nathan Etherington

Ryan Moniz

Megan Garza

Johanna Gibson-Lawler

Wendy Burch-Jones

Joël Rivard

Victoria Tsonos

Orien Duda

Michelle Arbuckle, Executive Director

https://yorkregion.com/news/vaughan-public-libraries-launches-book-dispensing-vending-machines-ahead-of-woodbridge-library-renovation/article_8f28190b-2455-5e43-bce5-fd2fe5ab4e78.html

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NEWS

Vaughan Public Libraries launches book-dispensing vending machines ahead of Woodbridge library renovation

NovelBranch kiosk meant to ensure readers can continue to access their favourite books

By **Brian Captao** Vaughan Citizen

Nov 22, 2023

Article was updated 18 hrs ago



A new vending machine is keeping patrons up-to-speed with the latest book releases as Woodbridge Library goes under renovation.
Vaughan Public Libraries photo

Vaughan Public Libraries (VPL) is using a vending machine to disseminate books.

VPL is announcing the launch of the NovelBranch Book Vending Machine at the Father E. Bulfon Community Centre, offering a convenient literary resource for the community ahead of the scheduled Woodbridge Library closure for renovations.

The machine will house about 200 books, ranging from new releases to popular titles in various genres, including Adult Fiction, Adult Non-fiction, Adult Italian-language Fiction, YA Fiction/Graphic Novels, Junior Fiction/Graphic Novels, Picturebooks, and Board Books.

By scanning their library card or entering the card number, patrons can open the glass door, explore the shelves, read book descriptions, and make selections. While book returns are straightforward – patrons can their cards before entering, open the glass door and place items on the shelf, very similar to the [VMC Express](#).

"We are excited to bring the NovelBranch to the Father E. Bulfon Community Centre, offering a unique and accessible way for our community to continue enjoying the vast literary resources VPL has to offer," said Margie Singleton, CEO of VPL.

The NovelBranch is stocked with diverse reading materials to cater to all ages and interests.



Brian Captao is a news reporter covering the City of Vaughan. Have a story idea? Contact him at bcaptao@yrmg.com.

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https://simcoe.com/news/penetanguishene-library-cuts-back-hours-due-to-funding-loss/article_ae13d5e1-7963-55f0-b8ad-7e1fded604f1.html

Home / News

NEWS

Penetanguishene library cuts back hours due to funding loss

Township of Tiny's decision to end library services agreement with Penetanguishene has impacted library operations

By **Andrew Mendler** Midland Mirror

Nov 29, 2023



Linda Keenan, the CEO of the Penetanguishene Public Library, has made the difficult decision to close the facility on weekends as of Dec. 1.

Gisele Winton Sarvis/Metroland

As of Dec. 1, the Penetanguishene Public Library will no longer be open on weekends.

The community facility will operate Monday, Tuesday, Thursday and Friday from 9 a.m. to 6 p.m., and will be closed Wednesday, Saturday and Sunday.

According to Linda Keenan, the library's chief executive officer, a significant funding loss has forced the library to change its hours.

The Township of Tiny opted not to renew its library service agreement with Penetanguishene, Midland and Springwater Township as of Nov. 30. This will result in a loss of approximately \$62,000 for the Penetanguishene library.

"That is a big number," said Keenan. "We are on a tight budget. The minute we lose that kind of funding, there is a trickle affect."

After learning of the lost funding, the library board met and discussed how to absorb the hit.

"We need books for people to read ... so we can't just say we are not going to buy books," said Keenan. "The other only way we are able to make adjustments to the budget is staffing. If you are affecting staffing, you are affecting hours."

Board members took a look at user data and discovered Wednesdays and Saturdays were the library's two slowest days of the week.

"All of the other days are busier. There is more traffic," said Keenan.

A budget request totalling \$554,700 from the library board was presented to council during its initial budget meeting on Nov. 15. This is 2.3 per cent higher than the 2023 budget, even with the reduced hours.

The library has mounting capital costs, as the building is old and deteriorating. Bricks on the exterior walls are cracking and crumbling, which has led to leaks on the lower level, the furnace isn't working properly, more caulking is needed on exterior windows and doors, the parking lot needs to be resealed, and the interior entrance doors need replacing.

A 10-year capital plan outlines 13 projects totalling \$251,000. Most of that cost is repairs to the aging exterior brickwork, which will continuously need to be repaired over the next decade.

“We try to keep up with repairs, but sometimes it can be hard in these times,” said Keenan.

Council will be discussing the library budget on Dec. 6.



Andrew Mendler is a reporter at the Midland Mirror. He writes about a wide range of issues in Midland, Penetanguishene, Tiny and Tay. You can reach him at amendler@simcoe.com. Follow Simcoe.com on X, formerly Twitter.

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Georgina Public Library Board Policy Manual

Policy Title: Room Rentals Policy

Intent

The Library as a community space provides multi-purpose rooms to local community groups, organizations and individuals for community information programs, courses of an educational, cultural or informational nature, or the conducting of meetings.

Arrangements to rent rooms at any of the Library's branches are made through the Town of Georgina Community Services Department.

In some instances, at the discretion of a Manager, where a program also meets the informational/cultural mission of the Library, the program may be co-sponsored and fees may be waived.

All terms of the rental contract must be completed and adhered to.

Liability insurance, as detailed on the rental contract is the responsibility of the renter.

Regulations

1. The Library Board determines the rental rates. The rates for the years 2024-2027 are as listed below:

<u>Year</u>	<u>Hourly Rate</u>
<u>2024</u>	<u>\$25.42 + HST</u>
<u>2025</u>	<u>\$26.18 + HST</u>
<u>2026</u>	<u>\$26.97 + HST</u>
<u>2027</u>	<u>\$27.78 + HST</u>

All renters must also purchase insurance as calculated by the Town.

2. In the case of a co-sponsored program/meeting, a Manager must approve all publicity, as appropriate.
3. Rental of a Library room does not constitute endorsement by the Library of the renter's beliefs or policies. Programs and content must not contravene the Criminal Code of Canada or Human Rights legislation.
4. Posted room capacity is set by the Fire Department and must be adhered to.
5. Smoking, including e-cigarettes and vaping, is prohibited in all Library facilities.

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Georgina Public Library Board Policy Manual

6. Alcohol may not be served unless properly licensed by the LCBO with a special occasion permit, and properly served by trained Smart Serve bartenders.
7. Groups who book the rooms are expected to be ready to leave the premises by closing time. Rooms are to be returned to their original set up with chairs stacked and tables stored. Additional rental fees will apply if staff is required to stay longer hours than covered by the rental permit.
8. Library premises may not be used for the sale of goods or for the soliciting of the sale of goods.
9. Sales of books by authors or publishers, or sales of other printed, recorded, filmed, or taped materials are permitted as a public service only at Library sponsored programs, book launchings, or festivals.
10. Supervisory staff may attend, free of charge, any sponsored or co-sponsored program, meeting, or course held on Library premises, for the purpose of auditing or reviewing procedures. If at any time, a group is found to be in violation of policies and procedures, the meeting will be cancelled with no liability to the Library whatsoever. Any violations of this policy may render the organization's applications or bookings for further use of meeting rooms invalid.
11. Organizations using Library meeting rooms will be held responsible for any damages caused to Library property or equipment, and will be charged for repair or replacement.
12. Unless given express permission and staff arrangements made, all room bookings are restricted to hours when the Library is open to the public.
13. The Library is unable to accommodate requests to provide rooms free of charge or at a discounted rate for non-profit organizations.
14. Notice of cancellation is required according to the terms of the contract.
15. Upon approval of the Board, long-term contracts for facility rental may be signed by the Director of Library Services/CEO at an agreed upon rate.
16. Priority is given to Library programs in the use of available rooms.
17. Branch staff monitors bookings using the Town's software system. Copies of signed contracts are filed at the appropriate

Georgina Public Library Board Policy Manual

branch for confirmation and entry in the Branch’s booking calendar. If a booking discrepancy occurs outside of regular Town office hours, Library staff will do what they can to accommodate the request, and report the discrepancy to the Community Services Department to resolve any error.

Deleted: Recreation and Culture

POLICY HISTORY:	
Initial Draft	November 22, 2006
Draft Presentation Review:	December 17, 2009
Board Adoption:	December 17, 2009
Board Review & Amendment:	April 14, 2011; November 29, 2014; May 21, 2015; October 18, 2017; December 15, 2022; <u>December 21, 2023</u>



Georgina Public Library Board 2024 Meeting Schedule

Date	Time	Location
18 January 2024	7:00pm	Virtual
15 February 2024	7:00pm	Virtual
21 March 2024	7:00pm	Virtual
18 April 2024	7:00pm	Virtual
16 May 2024	7:00pm	Virtual
20 June 2024	7:00pm	Virtual
18 July 2024	7:00pm	Virtual
15 August 2024	7:00pm	Virtual
19 September 2024	7:00pm	Virtual
17 October 2024	7:00pm	Virtual
21 November 2024	7:00pm	Virtual
19 December 2024	7:00pm	Virtual

In-person Board meetings to be discussed at a later date