



## TOWN OF GEORGINA

Department of Operations and Engineering  
26557 Civic Centre Road, Keswick, Ontario L4P 3G1  
Phone: (905) 476-4301 / Fax: (905) 476-6902

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### MUNICIPAL CONSENT REQUIREMENTS

1. The Town of Georgina, Department of Operations and Engineering shall be notified forty-eight (48) hours in advance of any work commencing on the municipal road allowance and shall be provided with, in writing, twenty-four (24) hours emergency telephone numbers for the Contractor and the Consulting Engineer or Owner. Please contact Heather Young, Administrative Assistant to the Director of Operations and Engineering at [hyoung@georgina.ca](mailto:hyoung@georgina.ca) accordingly.
2. The utility shall provide the Town with 'as-built' drawings of all installations within municipal rights-of-way.
3. Earth backfill in trenches outside the travelled roadway shall be compacted to a minimum of 95% of the Maximum Dry Density.
4. Trenches in shoulders to be backfilled with Granular 'B', Type 1, topped with 150mm Granular 'A'. All materials to be compacted to 100% Maximum Dry Density.
5. Road Crossing:

#### ***PAVED ROADS***

All road crossings to be undertaken by 'Directional Bore' or auger method, unless otherwise approved.

#### ***AUGER/BORE LIMITS***

Edge of shoulder to edge of shoulder; void to be grouted if auger/bore is 50mm or greater than the duct, cable or pipe, all false auger/bore tunnels to be grouted.

#### ***OPEN CUT (WHERE PERMITTED)***

A step joint shall be provided in the asphalt in the roadway trench by saw cutting the asphalt a minimum of 300mm beyond the edge of the trench and burning out the asphalt to a depth of 40mm. Trench in roads to be backfilled with Granular 'B', Type 1, topped with 150mm Granular 'A' compacted to 100% Standard Proctor Density. Consideration may be given to the use of non-shrinking backfill where conditions warrant. Depth of hot-mixed asphalt to be minimum of 50mm or match existing condition, whichever is greater. All asphaltic materials to be compacted to 96% Laboratory Density. The joint between the existing asphalt and the new asphalt shall be sealed with hot-poured rubberized asphalt joint sealing compound conforming to OPSS 1212.

All road crossings shall be fully restored within two (2) days of the completion of the utility works thereunder.

6. All sidewalk repairs shall be fully restored with concrete within five (5) days of the completion of the utility works thereunder.

7. All disturbed ditches to be restored to original grade and cross-section.  
  
Disturbed areas to be restored to a condition equal to or better than the existing, with 100mm topsoil and sod, unless otherwise approved by the Director of Operations and Engineering (Director).  
  
All boulevard and ditch areas disturbed shall be fully restored to the satisfaction of the Director within seven (7) days of the completion of the utility work thereon.
8. All trees close to the proposed trench to be augered as required to avoid any possible damage to the root systems.
9. All pedestals to be placed 0.3 metres from property line unless otherwise approved.
10. The applicant shall prove the location and depth of all existing utilities and shall be responsible for adequate protection from damage during construction of the proposed utility.
11. The work area shall be signed to warn traffic of the operations and must conform to either the Ministry of Transportation of Ontario 'Traffic Control Manual for Roadway Work Operations' or the Ministry of Transportation of Ontario 'Uniform Traffic Control Devices' manual, i.e., temporary conditions.
12. The Contractor shall maintain in effect liability insurance of not less than **\$5,000,000** naming the Town of Georgina as co-insured and shall indemnify the Town of Georgina against and hold it harmless from any and all liability for damages on account of injury to persons or damage to property resulting from or arising out of or in any way connected with the presence of the Contractor, its servants, agents or employees, and persons duly authorized by the Contractor, on the road allowance and shall reimburse the Town for all costs, expenses and any loss incurred by it in consequence of any claims, demands and causes of action which may be brought against it arising out of the presence of the Contractor, its servants, agents or employees and persons duly authorized by the Owner, on the road allowance.  
  
A Certificate of Insurance, naming the Town of Georgina as co-insured, shall be submitted to this Department prior to any works on a municipal road.
13. The applicant shall file a 'Notice of Project' with the Ontario Ministry of Labour prior to commencing any work on municipal roads for works exceeding \$50,000,00 and a copy of that notice shall be submitted to this Department.
14. All works shall be carried out in conformity with the Occupational Health & Safety Act.
15. Approval is conditional upon the work being completed within one (1) year of the date indicated on the approval letter and/or plan. If the work has not been completed after this one (1) year period has expired, the applicant shall re-apply to the Department of Operations and Engineering for approval.
16. Prior to construction, written notice shall be delivered to the abutting property owners. Said notice shall include a contact name and phone number, anticipated duration of the project, and when cleanup and restoration will be completed.

**IT IS THE RESPONSIBILITY OF THE UTILITY COMPANY TO MAKE ITS CONTRACTOR AWARE OF THE ABOVE CONDITIONS APPLICABLE TO THE PROPOSED WORKS.**